



REPORT OF: Principal Scrutiny Officer

REPORT TO: Policy and Corporate Resources Overview and Scrutiny Committee.

ON: 29th July 2013.

RE: Committee Work Programme.

1. Purpose of the Report

For Members of the Policy and Corporate Resources Overview and Scrutiny Committee to agree their work programme in detail.

2. Background

At the first meeting of the Committee on 3rd July 2013 it was agreed that the outline of a work programme would be drafted based on comments made by Members of the Committee, to allow Members at the 29th July meeting to choose its work programme for the next 3 months.

Members will also be asked to consider items for pre-decision scrutiny as outlined by the Leader and the Executive Member for Resources.

3. Outline work Programme

At the 3rd July meeting the Committee identified the following areas that they may wish to consider to conduct a scrutiny review between July and September 2013.

Members are recommended to select one topic from the list and an item of pre- decision Scrutiny that may be outlined by the Leader of the Council or Executive Member on Agenda item 4 of this Agenda.

- Advise Services
- Capita Contract renewal

- Budgets – delivering savings

In conducting a review into one of the topics identified above, Members will need to consider setting up a Task Group, to meet between the July and September meetings of the Policy and Corporate Resources Overview and Scrutiny Committee.

Members did agree at the last meeting that a Task Group would be set up to look into advice services that would involve all the Scrutiny Committee's, a site visit to the Advice Service at the library would be set up.

4. Recommendations

That following Members discussions a more detailed work programme for the Committee be agreed.

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